

INSTRUCTIONS TO JOIN CPCA WHATSAPP GROUP

1. Add us to your mobile phone contacts list: CPCA +61 487 889 238

2. Create a contact for yourself in your mobile phone and add your photograph (if you haven't already). Share <u>your</u> WhatsApp QR code via email to <u>cpca@cpca.net.au</u>. The QR code can be found within your WhatsApp 'Settings', right next to your name/profile (see example below). Tap on this icon to open and expose the QR Code. Opt to share per above.



3. Check that you have a photograph of yourself in your own WhatsApp profile

- 4. Open your WhatsApp profile, go to create **a chat** and scroll through the list of available WhatsApp contacts. You should **see CPCA +61 487 889 238** in there since you have added us to your mobile phone contact list. **Send us a message asking to join the group**.
- 5. Once we receive your message, we will add you to the CPCA Global Community Group by sending you a link, if we cannot do this already from your original request. You can then click the link to join.

You will not do anything like chat within this community group (except receive the occasional important announcement from the College once in a blue moon).

Once in this group, you will have the option to join the CPCA CHAT FORUM. Send us a link to join this group and we will respond immediately by letting you in.

Please make sure to follow our <u>CPCA Social Media Policy</u> and <u>WhatsApp Group Rules</u> (click on the links to view).

