



COSMETIC PHYSICIANS  
COLLEGE  
OF AUSTRALASIA

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## Policy Regarding Attendance at CPCA Events

Current August 2014

### Preamble

A CPCA Event is defined as being any meeting organised, co-organised, co-hosted, or cross-promoted by CPCA. Examples include:

#### Procedural:

CPCA Board meetings  
CPCA Annual General Meeting

#### Educational:

CPCA Introduction to Cosmetic Medicine Courses  
CPCA State Branch Educational Meetings  
CPCA Annual Scientific Meetings (For 2015, this will be run in conjunction with Australasian Society of Aesthetic Plastic Surgery for a trial period and then reviewed. Prior to this, since 2009, these were run in conjunction with ACCS).

This Policy is designed to outline the default restrictions on attendance at such meetings. Variations to this Policy for any specific event must be pre-approved by the CPCA board, or as outlined below.

### Restrictions

CPCA Board Meetings: Only CPCA Board members may attend these meetings. In addition, a designated CPCA staff member may attend for the purposes of recording minutes. On occasion, there may be an invited participant who attends for a specific purpose and is only present for the time taken to deal with that purpose.

CPCA Annual General Meetings: Only financial CPCA members may attend and vote. In addition, a reasonable number of CPCA staff may attend for the purposes of manning the doors, distributing paperwork, managing floor microphones and recording minutes.

CPCA Introduction to Cosmetic Medicine Courses: Any registered medical practitioner may attend these courses, upon payment (in full) of the registration fee. The introductory courses are restricted to medical practitioners, **invited industry/trade representatives, volunteer procedural subjects ("models"), and anaesthetists/emergency physicians or others whose presence is required during procedural demonstrations.**

CPCA State Branch Educational Meetings: By default, only financial CPCA members, invited speakers **[and invited industry/trade representatives]** may attend such meetings. Doctors who have applied for, or are considering applying for, CPCA membership may also be allowed to attend, at the discretion of the CPCA Member organising the event. In addition, doctors who work with CPCA Members in their cosmetic practices may attend at the discretion of the CPCA

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Member organising the event, after the employing CPCA Member has confirmed such status with the organizing CPCA Member. This privilege is extended on a once-only basis. Such doctors are expected to join the Society if they wish to attend future meetings.

By default, non-doctor practice staff members of CPCA Members are excluded from attending such events. Exceptions to this restriction can only be made by prior decision of the CPCA Board.

### **CPCA Annual Scientific Meetings**

The Policy regarding these meetings is necessarily more complex (as many different types of events are scheduled), warranting consideration under a separate heading.

It is also important to note that some flexibility is required in the application of CPCA's policy in this setting, as traditionally these meetings have been co-hosted by CPCA with one or more other specialist medical group/s.

Ultimately, the admissions policy for these meetings will be determined by their Organising Committees. The following policy statement is intended to establish CPCA's "default" position, for the guidance of CPCA's representatives on such Committees.

Plenary sessions: open to all delegates.

Workshops and training sessions: open to Full and Fellow delegates only (unless otherwise specified by the Organising Committee, on an event-by-event basis). Paramedical delegates may attend if the number of Full/Fellow delegates is not at capacity, preferably in association with their supervising doctors.

Paramedical training course: Workshops designed for Paramedical delegates may be attended by those delegates only, unless Full/Fellow delegates are required for supervision or demonstration purposes.

Trade display: open to all delegates.

The CPCA does not believe that workshops presented at the Annual Scientific Meeting in any way constitute training. Delegates, be they Full/Fellow or Paramedical, should not believe themselves "trained" in any technique after observing a demonstration.

It is the responsibility of CPCA members to train their own staff to their satisfaction or to organize such training and ensure they are aware of their staff members' capabilities.